



January 23, 2024 ABF BOD Meeting Minutes

Trial - Downtown College Preparatory
Jan 23, 2024 at 7:30 PM EST
@ 1400 Parkmoor Ave., San Jose, CA 95126

Attendance

Present:

Members: Maria Arellano, Josue Fuentes, Raylene Hernandez, Julia Ibarra-Fresquez, Marc Ketzel, Cuitlahuac Ramirez, Khanh Russo

Absent:

Members: Mary Curtis, Darcie Green, Kathryn Hanson, John Koeplin, Kathy Yates

Teleconferencing Locations, Public Comments, and Addressing the Board

SBEU Leadership hopes to reallocate money from the DCP reserves in order to bring back the 2 individuals being laid off at ECMS in order to maintain their vital programs and academics.

 [Teleconferencing Locations, Public Comments, and Addressing the Board.pdf](#)

I. PRELIMINARY

A. CALL TO ORDER

1. The meeting was called to order by the board president at 4:42 pm

II. CONSENT AGENDA ITEMS

A. MINUTES DCP BOD SCHEDULED MEETING

1. December 19, 2023 BOD Minutes

The vote passed.

First Motion: Maria Arellano

Second Motion: Josue Fuentes

 [December 19, 2023 ABF BOD Meeting Minutes.docx](#)

 [Vote to Approve December 19, 2023 BOD Minutes](#)

III. COMMUNICATIONS

- A. BOD Chair Report (Presenters: Maria Arellano)
- B. CEO Report (Presenters: Pete Settelmayer)

Pete expounded on the financial status of DCP; explaining the reasoning behind why people were laid-off and why programs were cut.

IV. ITEMS SCHEDULED FOR ACTION

A. BUSINESS

1. Approval of 2022-2023 Audit (Presenters: Jim Sepe, Arthur Ngo)

Jim and Art explained that we have a clean audit.

The vote to approve the 22-23 audit passed.

First Motion: Josue Fuentes

Second Motion: Marc Ketzell

 [AU-C 260 Draft DCP.pdf](#)

 [DCP DRAFT FS \(1\).pdf](#)

 [Vote to Approve 2022-2023 Audit](#)

B. ACADEMICS

1. School District Board Approved Resolution naming the individual authorized to execute the Valley Health Foundation grant agreement.

Eileen gave a brief presentation of the Valley Health Foundation Grant. Explaining that it will be used to bolster the socio-emotional support of students at all four sites, and build a new Wellness Center at El Primero High School.

The vote passed.

First Motion: Cuitlahuac Ramirez

Second Motion: Khanh Russo

 [Board Resolution-VHF Grant Agreement.docx.pdf](#)

 [Wellness Grant board slides.pdf](#)

 [Vote to Approve Authorized Individual for VHF Grant Agreement](#)

C. PERSONNEL: No items at this time.

D. PUPIL SERVICES/STUDENT AFFAIRS: No items at this time.

V. ITEMS SCHEDULED FOR INFORMATION

A. BUSINESS: No items at this time.

B. ACADEMICS

1. LCAP Mid-Year Review (Presenters: Valerie Royaltey-Quandt)

Valerie gave a mid-year, high-level breakdown of our LCAP.

LCAP Goal 1 Highlights: We saw new curriculum adoptions, ELA curriculum pilots, ECMS increase in all student subgroups in ELA, EPHS increase in EL and SED subgroups in ELA, AR increase in SWD in ELA and Math, Increased support and training for NDL teams, Robust summer school program 2023, and AVID learning strategies & collaborative instructional strategies.

LCAP Goal 1 Opportunities: Math intervention and support, Increase academic interventions and support in all content areas, and Possibilities for learning acceleration supported by ELOP.

LCAP Goal 2 Highlights: Committed professional development strands for Designated and Integrated ELD for all content area teachers, Instructional coaching, ECMS and AR

increase in multilingual learners making progress, as well at “At-Risk” (4-5 yrs) and LTELS (6+ yrs).

LCAP Goal 2 Opportunities: “At-Risk” and LTEL student progress across DCP, Continued Designated and Integrated ELD support with new curriculum.

LCAP Goal 3 Highlights: EPHS: Graduation Rate (Overall increase, with EL, Hisp/Lat & SED subgroups increased, Increase in all subgroups meeting A-G), ARHS: Graduation Rate (Overall increase, with Hisp/Lat subgroups increased, Increase in all subgroups meeting A-G, SED & Hisp/Lat high for CCI), New CTE courses at both high schools, High school advisory alignment and collaboration. Middle school AVID advisory curriculum implementation

LCAP Goal 3 Opportunities: Seal of Biliteracy, CTE, Support for SWD

LCAP Goal 4 Highlights: Increasing teachers with credentials, permits and internships, Support with credentialing, coaching, induction and new teacher training, and School culture and climate support and attention

LCAP Goal 4 Opportunities: Integration of DEI work

LCAP Goal 5 Highlights: Restorative Practices DCP-wide, continuing year two implementation with site teams on a three-year plan, Decrease in suspension rates and no expulsions at DCP YTD, Increase in social emotional counseling, Student Deans continuing in positions of support, Improved attendance compared to Fall 2023, and Aligned advisory expectations.

LCAP Goal 5 Opportunities: Deans have been working with Dir of Student Services on aligning chronic attendance support systems, Identification of foster and homeless youth, Alignment of systems across DCP, and Family participation in school committees (ELAC, SSC).

 [LCAP Mid-Year Report Jan 2024.pdf](#)

2. EL Task Force Report (Presenters: Lynnette Hawkins)

Lynnette gave a report on the EL Task Force. They completed 2 of 3 Fall recommendations (i.e. By September 26, the DLDS will record and share with teachers a webinar modeling how to access and interpret growth trends (longitudinal data) for English learners’ language development and how to use the data to plan Designated and Integrated ELD. And, By December 1, members of the EL Task Force will interview at least 4 English learners from each site, including at least one student who is a newcomer and at least one student who is a long-term English learner, to learn about their experiences at DCP.)

She outlined 3 recommendations to Leadership

1. Sites will prioritize lesson planning for Designated and Integrated ELD by scheduling at least 30 minutes each month for collaborative planning during PD time. (repeat recommendation)
2. DCP Leadership will focus more on increasing student production of academic language (including overlap with AVID goals) during leadership meetings, org-wide PD, and site PD.
3. Director of Special Ed, in partnership with the Director of Learning Design & Systems and Site Administrators, will develop and train partners on a clear process for redesignating students who are dually identified and ensure that teachers understand why some students require alternate pathways.

 [Draft BOD Presentation Slides — Jan 2024.pdf](#)

3. Student Accountability Report Cards (SARC) (Presenters: Thomas Madson)

California public & non-public, non-sectarian school annually provide information to the community to allow public comparison of schools for student achievement, environment, resources & demographics.

The three SARCS for DCP LEAs are required to be translated into Spanish and uploaded onto the DCP and CDE websites by February 1 of each year.



[2023 School Accountability Report Card Downtown College Preparatory - El Camino Middle School 20240119.pdf](#)



[2023 School Accountability Report Card Downtown College Preparatory - El Primero High School 20240119.pdf](#)



[AR
2023 School Accountability Report Card Downtown College Preparatory - Alum Rock High School and Middle 20240122.pdf](#)



[SARCS for 01 23 24 BOD Meeting.pdf](#)

- C. PERSONNEL: No items at this time.
- D. PUPIL SERVICES/STUDENT AFFAIRS: No items at this time.

VI. ADJOURNMENT

- A. The meeting was adjourned by the board president at 5:52 pm